

COUNTY OF YORK

MEMORANDUM

DATE: November 4, 2003 (BOS Mtg. 11/18/03)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Medical Services for Firefighters: Annual Contract – A Request for Proposal (RFP) was issued and advertised for an annual contract to provide professional medical services for the Department of Fire and Life Safety. Uniformed firefighters receive regular medical evaluations, and periodic comprehensive medical examinations (including specified infectious disease screening). After completion of each medical evaluation/examination, the physician certifies the fitness of the firefighter for duty. Lastly, Firefighter candidates also receive a comprehensive, pre-employment medical examination and fitness certification, prior to a permanent offer of employment. Six (6) firms responded to the RFP. The Evaluation Committee recommends award to Williamsburg Community Hospital Occupational Health Services (Williamsburg). Annual expenditures on this contract are estimated to be \$49,500 per year on an 'as needed' basis. Sufficient funds are available in the operating budget for this contract.

Underground Conversion of Overhead Power Lines – The Yorktown Projects Office has requested that Dominion Virginia Power perform conversion of overhead power lines to underground along Buckner, Main, Mathews and Water streets in the amount of \$294,575. (Public utilities work of this nature is exempt from competition requirements.) Sufficient funds are available in the Yorktown Capital Improvement Plan to complete this project.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy and I recommend they be approved through the adoption of Proposed Resolution R03-180.

Sawyer/3681
Attachment

- Proposed Resolution R03-180